

OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES,
GOVT. OF N.C.T. OF DELHI
PARLIAMENT STREET, OLD COURT BUILDING, NEW DELHI-110001

F.No. 47/Policy/RCS/21/2016/

Dated:

**Sub: K.Y.C. norms for Co-operative Thrift & Credit Society/ Urban Banks/
Delhi State Co-operative Banks Ltd.**

Sir,

Please find enclosed herewith a format to be filed by all members / Account holders of Co-operative Thrift & Credit Societies/Urban Banks/ Delhi State Co-operative Bank Ltd., for K.Y.C. information.

All the Assistant Registrar(s)/Branch incharges are hereby directed to ask that all the members of Co-operative Thrift & Credit Societies Ltd./Urban Banks shall file K.Y.C form with their Managing Committee of societies within 45 days of issue of these guidelines. Societies shall submit implementation report to this office.

This issues with the prior approval of Secretary-Cum-Registrar, Co-operative Societies.


(G.S. AGGARWAL)
DY. REGISTRAR COOP. SOCIETIES

F.No. 47/Policy/RCS/21/2016/ 359.

Dated: 03/05/16.

Copy to:

1. All the Asstt. Registrar(s)/Branch Incharge O/o RCS, New Delhi-01, for necessary compliance.
2. ✓ Asstt. Director (Computer Cell) O/o RCS, New Delhi-01 with the request to upload this circular on the official website of this office.
3. Asstt. Registrar(s) (Audit) with direction that audit report for the year 2015-2016 shall be accepted or acknowledged only after the receipt of certificate for compliance of KYC norms.
4. Sh. P.M Sharma, Secretary, Delhi Cooperative Union to publish this order in the Sehkarī Patrika, 31, Netaji Subhash Marg, Dariyaganj, New Delhi-11002.
5. P.A to Spl. RCS, O/o RCS, New Delhi-01.
6. P.A to DRCS-I, II, III, IV & V O/o RCS, New Delhi-01 for information.


(G.S. AGGARWAL)
DY. REGISTRAR COOP. SOCIETIES

3095/CC
03/5/16

Name of T&C Society/Bank:

Regd. Office:

Applicant Recent
Photo with
Signature across
Photo

KYC INFORMATION FORM
(FOR MEMBER'S)

Branch

Account No.

Name

Resi. Address: Office Address:

.....
.....

Pin

Pin

Tel. No.

Mob. No.

DD MM YYYY

E-Mail

Date of Birth

PAN No.

Please attach photocopy of anyone of the following documents as proof of Identity and address of residence in NCT of Delhi.

- A). Passport
- B). Voter's Identity Card
- C). Driving License
- D). PAN Card
- E). Aadhar Card (UIDAI)
- F). Bank Passbook
- G). Electricity Bill (latest)
- H). Telephone Bill (latest)

* In case the member is working in Delhi but not residing in Delhi, please attach photocopy of the Identity Card as proof of Service.

* For Member having business in Delhi but not residing in Delhi, please attach proof of Registration of Business in Delhi.

(ALL DOCUMENTS TO BE SELF ATTESTED BY THE ACCOUNT HOLDER)

ORIGINAL DOCUMENTS TO BE SHOWN DURING SUBMISSION

Date:

Signature:

FOR OFFICE USE ONLY

KYC Category

Signature of Authorized officer

Name:

Code No. :

Signature of Authorized Officer

Name:

Code No. :